VILLAGE OF PALMYRA
REVISED
as of Nov 4, 2026

(Pursuant to Resolution. #2026-14)

SECTION	LICENSE, PERMIT, ACTIVITY OR SERVICE	FEE
	Clerk's Office: Photocopy – per page up to 50 pages	$0.50
	50 + pages	$0.25
	Color: per page	$1.00
	Public Safety Office Fees:	
	Photocopy – per page up to 50 pages	$ 1.00
	50 + pages	.50
	Color: per page	$ 3.00
	External device backup	$ 25.00
	False alarm Response, per calendar year	
	-first and second false alarm	0.00
	-third false alarm	50.00
	-each additional false alarm over three	75.00
	Bicycle License	5.00
	Sidewalk Encroachment, 60 day permit	25.00
	Sidewalk Snow Removal, per lineal ft.	
	-sidewalks 4 ft. or less in width	1.50
	-sidewalks over 4 ft. in width	2.50
	-minimum charge	75.00
	Salting/Sanding only – First Offense	50.00
	(Subsequent offenses revert to Full Snow Removal Rates)	
	Driveway permit	30.00
	Road Right of Way Permit	50.00
	Archery Permit	10.00
	Dog/Cat License-Neutered or spayed - s.174.05(2)	10.00
	-Unaltered Dog/Cat	20.00
	Dog/Cat License – Late Fee - s.174.05(5)	20.00
	Failure to Obtain Rabies Vaccination	100.00
	Animal Impoundment (Officer to take animals to Humane Society)	
	-first offense	125.00
	-second offense	150.00
	-third offense	175.00
	Dog Pick up fee (during reg. Police Dept. hours)	50.00
	Jeff. Cty. Humane Society per Day Fee	15.00
	Kennel License – s.174.05(3) up to 6 dogs	30.00
	Non-intoxicating - s.66.0433(1)(a)	15.00
	Cigarette Sales License – s.134.65(2)(b)	50.00
	Direct Seller Registration	50.00
	Agricultural Vendor Permit Fee (background ck.fee)	7.00
	Amusement Device License – each device	20.00
	Amusement Parlor License	100.00
	Public Dance License	25.00
	Mobile Home Park License – s.66.0435(3) – up to 50 units	200.00
	-each additional unit	25.00
	Chicken Permit	100.00
	Home Business Permit	25.00
	Therapeutic Massage Establishment License	25.00
	Therapeutic Masseur/Masseuse Permit	25.00
	-background check	10.00
	Mobile Food Vendor Permit License - annual	50.00

Adult-oriented Establishment License	5,000.00
-late license renewal penalty	1,000.00
Class “A” Fermented Malt Beverage License – 125.25	50.00
Class “B” Fermented Malt Beverage License – 125.26	50.00
Temporary Class “B” (Picnic) License – s.125.25	10.00
Wholesaler’s Fermented Malt Beverage License	25.00
Retail Class “A” Liquor License – s.125.51(2)	250.00
Retail Class “B” Liquor License – s. 125.25(3)	250.00
Retail Class “C” (Wine) License – s. 125.25(3m)	100.00
Operator’s License – s. 125.17	25.00
Provisional Operator’s License – s. 125.17(5)	15.00
Beer Garden License	100.00
Temporary Operator’s License – s.125.17(4)	7.00
All Background checks	7.00
Publication of all licenses	22.00
Charge to benefiting owners for professional fees	Reference 17.16(6) zoning code and 3.12 of the Village Code of Ordinances
Land Use Application	200.00
Comprehensive Plan Amendment	200.00
Zoning Text Amendment – Application Fee	200.00
Zoning Amendment – Application Fee	200.00
Conditional Use Permit – Application Fee	200.00
Site Plan Permit-Application Fee	200.00
Plan of Operations/Occupancy Fee	25.00
Zoning Appeal (variance)– Application Fee	300.00
Certif. Survey Map:	125.00 plus $20 per lot fee
Preliminary Plat	150.00 Plus $20 per lot fee
Final Plat	200.00 Plus $20 per lot fee
Subdivision Park and Open Space Fee, per lot	500.00
Zoning & Development Code, with Zoning Map	35.00
Zoning Map (color)	15.00
Land Use Plan and Map	15.00
Land Division in Village Extraterritorial Plat Review Jurisdiction	
Fee: see CSM & Plat Fees above	
Sign Permit: See Building Permit Section	
Annexation Petition Review (Initial File Fee)	200.00
2 acres or less	200.00
2.01 – 10 acres	300.00
10.01 – 50 acres	400.00
50.01 – 100 acres	500.00
100 – 200 acres	700.00
200 – 500 acres	1,000.00
Comprehensive Plan Amendment	200.00

MISCELLANEOUS

Faxes-send or receive	First Page	1.00
	Each additional page	.50
Notary Fee		1.00
Public Works Labor		$40/hr
Equipment Rate		$25-$100/hr. Varies by type of Equip.
Administrative Costs (Open Records Requests) per hour		35.00

Special Assessment Record Check – per parcel	30.00
Voter Registration List	25.00
Non-sufficient Fund Check	25.00
Loan rates	variable

PARK RENTAL	**FEE**	**REFUND**
Key Deposit	75.00	25.00
Beach Rental	60.00	25.00
Aurelian Springs Park	60.00	25.00
Village Resident – per day,with keys	200.00	100.00
Non-Resident – per day with keys	275.00	25.00
Non Profit	150.00	100.00

Special Events:

Rates will be determined by the Recreation Committee based on your "plan of use" which will be submitted to them prior to rental approval. Rental amount not to exceed $250. **No fee for Village Departments to rent park. (1/2020)**

LATE FEES FOR REC. DEPT. PROGRAMS 25.00

BASEBALL/SOFTBALL

Sign-up Fee	
T-Ball & Coach Pitch (4K – 1 gr)	40.00
U8 Baseball & Softball (2nd grade)	60.00
U10-U12 (grades 3-6)	75.00
U14 (grades 7 & 8)	80.00
Coach Pitch	40.00

OPEN SWIMMING

Individual Season Pass	20.00
Family Season Pass	40.00
Max. # of family member per pass is 5, over	5.00
Daily Pass	3.00

YOUTH BASKETBALL LEAGUE

Inhouse youth Basketball ~~(5k-2nd grade)~~	40.00
Traveling	60.00

YOUTH SPRING/FALL SOCCER

Pee Wee: ages 4 & 5 (t-shirts will be supplied)	40.00
Grade 3 –5 Boys & Girls	70.00
Grades 1 & 2 Boys & Girls (t-shirts will be supplied)	50.00

YOUTH FLAG FOOTBALL

Grades 1 – 6 Boys & Girls	In house	60.00
Traveling		65.00

ADULT BASKETBALL

5.00/month

ADULT VOLLEYBALL

Cost Per Team	75.00
Cost per Individual	15.00

ADULT HORSESHOES

Per Team Cost	60.00
Individual	35.00

ADULT YOGA CLASS

6 week sessions 72.00

ADULT ZUMBA CLASS

35.00

WATER AND SEWER UTILITY CHARGES

Private well application and renewal fee	75.00
Water Lateral Installation, from main through curb stop and box; (Actual cost invoiced and due before occupancy permit is issued)	1,000.00 Deposit
Sewer Lateral Installation, from main sewer line to property line; (Actual cost invoiced and due before occupancy permit is issued)	1,000.00 Deposit

Water Rates – Quarterly Service Charge (PSC 2026) (Effective 2nd qtr. 2026)

5/8” meter	36.00
3/4” meter	36.00
1” meter	54.00
1-1/4” meter	75.00
1-1/2” meter	96.00
2” meter	123.00
3” meter	186.00
4” meter	282.00
6” meter	450.00
8” meter	630.00
10” meter	900.00
12” meter	1,200.00

Public Fire Protection – Quarterly Service charge (PSC 2026) (Effective 2nd qtr. 2026)

5/8” meter	42.61	6” meter	2,133.00
3/4” meter	42.61	8" meter	3,411.00
1” meter	108.00	10” meter	5,115.00
1 1/4" meter	159.00	12” meter	6,819.00
1 1/2" meter	213.00		
2” meter	336.00		
3” meter	642.00		
4” meter	1,068.00		

Private Fire Protection – Quarterly Service Charge (PSC 2026) (Effective 2nd Qtr. 2026)

2” or smaller	36.00
3”	69.00
4”	105.00
6”	207.00
8”	312.00
10”	483.00
12”	673.00
14”	828.00
16”	966.00

Bulk Water Hookup	$40.00 per hookup
Usage	$4.06 per thousand gals. Used

Water Rates – Volume Charge Quarterly (PSC 2026) (Effective 2nd Qtr. 2026)

First 30,000 gal.	4.06 per thousand
Next 70,000 gal.	2.90 per thousand
Next 200,000 gal.	2.30 per thousand
Over 300,000 gal.	2.00 per thousand

EXHIBIT A
VILLAGE OF PALMYRA
SEWER USER RATES AND CHARGES
EFFECTIVE
FIRST QUARTER BILLING 2021

	Village Customers	**BSLMD Customers**	
Fixed 5/8" Meter Charge/Quarter:	**$33.81***	**$52.58**	
Existing Meter/REU Charge/Quarter:	$20.57	$20.57	
Volume Charge/ 1,000 gal:	**$9.71**	**$9.71**	**per 1,000 gal**
Existing Volume Charge/ 1,000 gal:	$7.25	$7.25	

Non-metered Sewer User Rate – per quarter for sewer-only user 145.65
REU based on meter size: 5/8"=1.0 REU, 1"=2.5 REU, 1.5”= 5.0 REU 2"=8.0 REU, 3"=16.0 REU

BSLMD REUs – Quarterly Estimate including Fixed and Volume: $142.39/qtr per REU

Palmyra Meter Schedule, Quarterly:			Village Customers	BSLMD Customers
Meter Size	Relationship	Old	New/Mtr	New/REU
5/8"	1.00	$20.57	**$33.81**	**$52.58**
3/4"	1.00	$20.57	**$33.81**	
1"	2.50	$51.43	**$84.52**	
1 1/2"	5.00	$102.85	**$169.04**	
2"	8.00	$164.56	**$270.46**	
3"	16.00	$329.12	**$540.92**	
4"	25.00	$514.25	**$845.20**	
6"	50.00	$1,028.50	**$1,690.39**	
8"	80.00	$1,645.60	**$2,704.62**	

Volume Charges per 1,000 gallons (One REU = 37,000 Gallons):	$7.25	**$9.71**	**$9.71**

Storm Water User Rates (Effective First Qtr. 2014)

Quarterly Customer Charge	$ 4.98
Residential- per single family runoff unit (SFU) per quarter	$24.33
Non-Residential-per single family runoff unit (SFU) per quarter	$24.33

Turn-On Charge (Effective 2nd Qtr. 2026)

During Normal Business Hours	40.00
After Normal Business Hours	60.00

Late Penalty – 3% but not less than .50 on unpaid balance for current billing period's usage.

Deduct Meter (Single Family Residential & Small Commercial Customers) (Effective 4th Qtr. 2002) Fees are Per quarter

5/8" Meter	18.00
¾" Meter	18.00
1" Meter	27.00
1 ¼" Meter	37.50
1 ½" Meter	21.00
2" Meter	30.00

Initial Deduct Meter Installation Charge	40.00 (Effective 2nd Qtr. 2026)
Deduct Meter Horn	125.00

Reinstall of Meter, including valving at curb stop

During Normal Business Hours	40.00
After Normal Business Hours	60.00

Surcharge Customer Rates

BOD in excess of 250 mg/L– per lb.	1.61
TSS in excess of 250 mg/L – per lb.	0.51
Phosphorus in excess of 7 mg/L - per pound	60.59
TKN in excess of 40mg/L - per pound	6.31

Reserve Capacity Charge-Increased 2% for 2025

Tier 1 (existing developed properties not currently connected to sewer system)	4,285.37
Tier 2 (existing platted vacant lots requesting sewer service; and new lots created on existing properties)	4,713.91
Tier 3 (new, extraterritorial sewer customers; and parcels annexed after Jan 1, 1993)	5,185.30(Blue Spring Lake)

Storm water Credit Application Fee	Residential	150.00
	Non-residential	500.00

BUILDING PERMITS

Residential 1 & 2 Family

Base Fee for all permits	50.00
New Structures, Plan Review, per sq. ft. and Inspections, per sq. ft.	.20
Erosion Control	100.00

Commercial Bldgs., All Remodeling, additions, decks, accessory structures, razing, and fence

Fee: Per $1,000 valuation:	6.00
+ Minimum Fee	35.00
Occupancy Permit per dwelling unit	100.00
Erosion Control	100.00
Fence Permit	30.00 base fee + 6.00 per thousand of value

Agricultural Building (Unheated)	
Base Fee	30.00
New Building - Plan Review, per sq. ft.	
and Inspections, per sq. ft.	.04
Remodeling - Per $1,000 valuation	6.00
- Minimum Fee	35.00
Erosion Control	75.00
Miscellaneous	
Ditch & Occupancy Bonds:	
New Residential Home	2,000.00
Additions exceeding $20,000 construction cost:	500.00
Non-residential Building exceeding $50,000 of construction cost:	3,000.00
Early start, Footings/Foundation: Residential	250.00
Commercial/Industrial	300.00
Re-inspection	30.00
Failure to call for Inspection- each	60.00
Special Inspection- each	75.00
Work Started Before Permit Issued-Fees Double	
Sign-Commercial, incl. Portable and Bulletin Signs	
- $0.50 per sq. ft. or minimum fee (plus electrical permit fee if req'd)	25.00
Awning, Canopy or Window Sign, or new sign face	10.00
State Seal for New Home Building	60.00

ELECTRICAL PERMITS	**FEE**
New Building/Commercial – Base Fee	50.00
Plus, per sq. ft. (all areas)	.05
Replacement, Modifications & Misc.	
Light, Switch & Convenience Outlet-each	.50
Power Receptacle over 150 v. –	6.00
Lighting Fixture – Incandescent, standard base – each	.50
Solar, PV Systems	85.00
Service or switch alteration:	
Single phase:	65.00
Three phase:	85.00
Each additional 100 amp or fraction thereof	20.00
Range, oven, clothes dryer, dishwasher, disposal water heater, each	6.00
Refrigerating Unit up to 5 HP, plus 1.00 pr HP over 5	5.00
Residential Gas Burner, Oil Burner, Electrical Furnace	10.00
Air Conditioner $1.00 per H.P.	5.00 minimum
Feeder and Subfeeder – per 100 amp or faction thereof	20.00
Motor – per HP or fraction thereof –	3.00
Dispenser – gasoline, fuel oil, permanent vending Machine and well pump	6.00
Generator, Transformer, Reactor, Rectifier, Capacitor, Welder, Converter, Electric Furnace –	85.00
Electric Unit Heating Device, incl. Remote thermostat	2.00
Light Poles	25.00
Swimming Pool (electrical wiring and grounding)	50.00
Sign – Fluorescent, neon, incandescent or combination	25.00
Wireway, Busway, Underfloor Raceway, or auxiliary gutter – per ft.	.50
Audible/Visual Electric Signal or Communication Device	5.00
Fans – Bath, paddle and misc. under 1 HP	see fee for fixture & outlets

Photo cell, clocks, smoke detectors	see fee for fixture & outlets
Hydromassage & Hot Tubs	20.00
Fire Alarm System	100.00
Exit Lighting System	see fee for fixture & outlets
Approved Assembly's and Other	25.00
Re-inspection Fee – each	30.00
Failure to Call for Inspection – Fees Double	
Work Started Before Permit Issued – Fees Double	
Special Inspection Fee	75.00
Other	30.00

PLUMBING PERMITS

New Building & Commercial – Base Fee	50.00
Plus, per sq. ft. (all areas)	.05
Replacement, Modifications &Misc.	
Automatic Washer, Sink, Dishwasher, Garbage Grinder, Water Closet, Shower, Wash Basin, Laundry Tray, Urinal, Bath Tub, Drinking Fountain, Floor Drain, Sight Drain, Water Heater, Wash Fountain, Sump Pump, Ejector Pump, Water Softener, Storm Sewer Conductor, Backflow Prevention Device – each	5.00
Hot Tub, Spa, Whirlpool	15.00
High Pressure Boiler	65.00
Sanitary Building Drain – first 75 ft.	10.00
- over 75 ft., per ft.	.65
Storm Building Drain - first 75 ft.	10.00
- over 75 ft., per ft.	.65
Manhole	10.00
Catch Basin	5.00
Water Service Lateral – first 100 ft.	50.00
- over 100 ft., per ft.	.65
Sanitary Building Sewer Lateral – first 100 ft.	50.00
- over 100 ft., per ft.	.65
Storm Building Sewer Lateral – first 100 ft.	50.00
- over 100 ft., per ft.	.65
Storm Sewer Lateral – first 100 ft.	50.00
Over 100 ft., per ft.	.65
Extension of House Drain (fixtures already installed)	25.00
Re-inspection Fee – each	30.00
Failure to Call for Inspection – Fees Double	
Work Started before Permit issued – Fees Double	
Special Inspection Fee	75.00
Other	30.00

HEATING, VENTILATING & AIR CONDITIONING PERMITS

New Building & New Commercial – Base Fee	50.00
Plus, per sq. ft. (all areas)	.05
Gas, Oil, Electric and Coal Furnace and Boiler:	
-One and two family – first 150,000 BTU	30.00
-Commercial - first 150,000 BTU	65.00
-each 50,000 BTU over 150,000	5.00
Air Conditioning:	
-One and two family	30.00
-Commercial	65.00
-each 12,000 BTU over 36,000	5.00
Fireplace and Wood Burning Stove	30.00

Duct Alteration - per 100 sq. ft. area	25.00
Electric Baseboard, wall unit & cabinet unit per KW:	1.25
Re-inspection Fee – each	30.00
Failure to Call for Inspection – Fees Double	
Work Started before Permit Issued – Fee Doubles	
Special Inspection Fee	75.00
Other	25.00

CODE COMPLIANCE SCHEDULE & FEES

1) Written complaint, initiates the following procedures.

A. Initial observation of property by building Inspector --- No Charge

B. Letter written by village clerk indicating problem, with copy of ordinance giving 30 day compliance. If property is consistently receiving code compliance letters the 30 day initial compliance will be reduced to 10 days

1. After 30 day notice, Building Inspector makes a compliance observation and the following occurs:

a). Situation taken care of --- No Charge

b). Situation still exists ----- $100 Re-Inspection will be charged to property owner.

2. Another 10 day notice given, Building Inspector makes a compliance observation and the following occurs.

a). Situation taken care of ---- No Charge

b). Situation still exists ----- $175 Re-Inspection will be charged to property owner.

3. 10 Day notice will continue at $200 Re-Inspection fee until situation is resolved.

RE-INSPECTION FEE FOR ABOVE. To compensate for inspection and administrative costs, a fee of $100.00 may be charged for any re-inspection to determine compliance with an order to correct conditions of provisions of the Village of Palmyra Village code under the jurisdiction of the Village building Inspector or assigned to the Village building Inspector, except no fee shall be charged for the re-inspection when compliance is recorded. A fee of $175.00 may be charged for a second re-inspection, and a fee of $200.00 may be charged for each subsequent re-inspection. If not paid the re-inspection fees shall be charged against the real estate upon which the re-inspections were made, shall be a lien upon the real estate, and shall be assessed and collected as a special charge on their real estate tax bill. All re-inspection fees collected shall be retained by the Village of Palmyra.

POLICE DEPARTMENT FEES:

Preliminary Breath Test	$ 5.00
Finger Print Card	$25.00

Fire/EMS FEES:

AEMT		Advanced EMS Care Flex	$ 900.00
ALS2	Intercept	Advanced EMS Care Flex	$ 900.00
A2 Paramedic Intercept	A04333	Other Charges	$1700.00
ALS1 Intercept	A0427	ALS Base Rates	$1700.00
BLS Emergency Transportation	A0429	BLS Base Rates	$1700.00
BLS TNT	A0998	BLS Base Rates	$ 400.00
DOA Transportation	A0429	Other Charges	$1700.00
Interest Charge	A0999	Other Charges	$ 0.00
Mileage-Ground	A0425	Mileage	$ 23.00
Patient Mileage	A0888	Mileage	$ 23.00

Coverage Type	**Duration**	**Crew Size**	**Rate**
Standard Full Day	24 hours	2 personnel	$1500.00
Contracted Station	24 hours	2 personnel	$1800.00
Half-day shift	12 hours	2 personnel	$ 800.00

Emergency services provided to the Town of Palmyra per resolution 2025-14:
$4,595 per call